

EMPLOYMENT APPLICATION

Minnetonka-Hopkins Gymnastics Association (“Mini-Hops”)

131 Cheshire Lane, Suite 100

Minnetonka, MN 55305

Phone: 952-933-2452

Fax: 952-933-9807

www.mini-hops.com



Three Character References Required for Employment

To be considered for hire at *Mini-Hops Gymnastics* you are required to supply at least three references attesting to your character and suitability for employment. **References MUST be on file before final hiring decisions can be made.**

PERSONAL DATA

Name (Last)	(First)	(Middle)	Social Security No.
Address (Street)		(City/State)	(Zip)
Phone	Alternate Phone	E-mail address	
Are you a U.S. citizen or have a legal right to work in this country? <input type="checkbox"/> Yes <input type="checkbox"/> No (employment subject to I-9 form)			
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, enter your age ____yrs. And DOB ____/____/____	
Have you ever been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach a sheet of explanation.			
Position/departments you are applying for? How did you learn about us?			
Pay range expected:	<input type="radio"/> Full Time <input type="radio"/> Part Time <input type="radio"/> Summer Only <input type="radio"/> Other:	Date you are available to start work?	

AVAILABILITY

When are you available to work?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Hours Available							

I can be flexible with my schedule.
 I cannot be flexible with my schedule.

At Mini-Hops, teaching physical education skills to children or generally supervising children in a physical environment sometimes requires quick or unexpected movements as well as lifting children weighing up to 150 lbs or more (“spotting”), sometimes from awkward positions. In our organization, teaching also sometimes requires lifting heavy equipment or apparatus. Additionally, staff is expected to on occasion do light cleaning and assist with facility projects.

Are you capable of performing such work if necessary? Yes No

If you are applying for any of the aforementioned jobs or any job which may require strength, agility or quickness, please detail all present or past injuries or physical conditions which could jeopardize your own safety or the safety of children or others.

Have you ever worked at Mini-Hops? Yes No
 If yes, who was your supervisor and under what conditions did you leave employment?

EDUCATIONAL DATA

Name and location of school	Did you graduate?	Years completed	Major/course of study
High school:	<input type="checkbox"/> Yes <input type="checkbox"/> No	1 2 3 4	
College/other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	1 2 3 4	

Describe honors, apprenticeships, post-graduate education or training related to the position sought.

Please complete this section with the previous 5 years of employment history.

EMPLOYMENT HISTORY

COMPANY	Address	Phone no.
Name of immediate supervisor	<input type="checkbox"/> I am no longer employed at this company. <input type="checkbox"/> I am currently employed at this company and it is OK to contact this person. <input type="checkbox"/> I am currently employed at this company but do NOT contact this person.	
Start date End date	Reason for leaving	
Start wage End wage		
Job title/position	Your duties and responsibilities	
COMPANY	Address	Phone no.
Name of immediate supervisor	<input type="checkbox"/> I am no longer employed at this company. <input type="checkbox"/> I am currently employed at this company and it is OK to contact this person. <input type="checkbox"/> I am currently employed at this company but do NOT contact this person.	
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Start date	End date	Reason for leaving	
Start wage	End wage		
Job title/position		Your duties and responsibilities	

OTHER PROFESSIONAL/SCHOOL REFERENCES (Do not list relatives/family members)

Name	Address	Phone no.	How acquainted & how long?

OTHER ACCOMPLISHMENTS (school, job, awards, honors, certificates, volunteer work)

UNDERSTANDING & AGREEMENT

I certify that the statements given on this application or during an interview are true and complete and I authorize investigation of same with exception of contacting my current employer if I have so requested in this document. I have read and agree to the above statement.

Initial here:

I understand that if I am hired that any false, incomplete or misleading information give herein or during an interview shall result in immediate termination. I have read and agree to the above statement.

Initial here:

I authorize the references given on this application and during any interview to give to representatives of Mini-Hops Gymnastics any and all information concerning my previous or current employment and any pertinent information they may have, personal or otherwise, and I release all parties from any and all liability from any damage that may result. I have read and agree to the above statement.

Initial here:

I understand that if I am hired my continued employment is contingent upon my successful performance during a new hire period of 90 days. I have read and agree to the above statement.

Initial here:

I understand that if I am hired my ongoing employment will be AT WILL meaning employment may be terminated by either party at any time with or without reason and with or without notice. I further understand that this AT WILL agreement cannot be changed in any way except through a written understanding signed by the Company President. I have read and agree to the above statement.

Initial here:

Signature

Date

Minnetonka-Hopkins Gymnastics Association ("Mini-Hops") is an EQUAL OPPORTUNITY EMPLOYER and does not discriminate against applicants or employees on the basis of race, color, gender, marital status, religion, national origin, age, veteran status, disability or any other basis prohibited by local, state or federal law. No question on this application is intended for or will be used for the purpose of limiting or excusing any applicant's consideration for employment.

AUTHORIZATION FOR BACKGROUND CHECKS

Mini-Hop's number one concern is to provide a safe and happy environment for its student. Please know, Mini-Hops performs background checks on all employees.

I understand and agree that the Company will administer background checks on me and my initial and continued employment is conditional upon the results of these checks.

Signature

Date

PLEASE TELL US, ABOUT YOURSELF...

Warmth, friendliness and a desire to serve are essential qualities for Mini-Hops employees. At the end of each day, our Clients go home with only their memories of the way they were treated. Please tell us about you and your ability and desire to become part or the *Mini-Hops* Family.